

**A Parish Council Meeting of  
Woolfardisworthy Parish Council is to be held on  
Tuesday, 16 July 2024 in  
Bucks Cross Village Hall  
at 7.30pm.**

**All Councillors are hereby summoned to attend for the purposes  
of the following business.**

Members of the press and public are also invited to attend.

*Sue Squire*

Sue Squire, Parish Clerk for the Parish Council

Date: 11 July 2024

**Members of the public wishing to speak on any item on the  
Agenda may do so under 'Representations from the Public'. The  
time limit for speaking is limited to 3 minutes.  
The public are not permitted, under Standing Orders, to speak or  
take part in the meeting before or after this item.**

1. **Public Comment Session**
- 1.1 **Representations regarding the Manor and Farmers Arms Flower Beds.** Details were circulated to Councillors on 2/7/24.
- 1.2 **Representations that the clothes bank was full.** The Clerk contacted Elm Tree Textiles requesting them to empty it and replied to the resident giving details of the action taken.
2. **Apologies.**
3. **Declaration of Personal / Prejudicial Interest for items on the Agenda**  
All Members are reminded that all interests must be declared prior to the item being discussed or, if it is realised during the meeting that an interest has arisen, it must be declared at that time.
4. **Minutes.**
- 4.1 **Minutes of the Parish Council Meeting held on 18 June 2024 to be approved and signed as a true and accurate record.**
5. **Clerk's Report:**
- 5.1 **Net Zero Campaign.** The poster giving details of the Public Meeting has been forwarded to Councillor Spittles for inclusion on Facebook.
- 5.2 **Representations from a member of the public regarding disputed land ownership at The Manor.** A holding email in reply has been sent to the resident informing them that the matter will be on the July Agenda for further discussion when a final reply is expected to be drafted.
- 5.3 **Woolsery Road Issues.** An enquiry as to where Woolsery stands as regards moving up the priority list has been made.
- 5.4 **Westcountry Rivers Trust.** A second back up name has been suggested in the event of an emergency should the Clerk not be at her desk when this occurs, to prevent a delay. A reply has been received and forwarded to Councillors, advising that all pollution incidents should be forwarded to the Environment Agency, which is no more than what they would do. If they are available, they would take readings of any pollution incident for their records. Their role is to collect long term data for cartographers to analyse.

In response, the Clerk outlined the timeline of the pollution incident, pointing out that although the Parish Council had been advised that a team member from the EA would attend the following morning, no such person was seen and by then, all the evidence had washed away.

The Citizen Science volunteer fully understood the frustration and advised that the EA cannot go to all incidents as there are insufficient people. This is the reason why more people are required to carry out the Citizen Science work. If there is anyone interested in doing this, the organisations do the training and give out the equipment needed.

- 5.5 Email correspondence with TDC Monitoring Officer regarding Councillor Harding's letter.** A reply has been sent as directed.  
The Monitoring Officer has replied advising that she did not consider Councillor Harding's letter required following up.
- 5.6 Grit bin outside the Primary School.** The broken lid has been reported and the reference number of W241760605 has been given.
- 5.7 Overgrown hedge at Manor Park.** It has been suggested that the hedge is tied back to enable people to use the path instead of having to walk in the road, pending it being cut back after the bird nesting season and this has been conveyed to the resident.
- 5.8 Sunken trench across the road outside The Manor.** This has been reported to Highways.
- 5.9 TDC has been requested to install a limiter bar across the top of the car park barrier in Bucks Mills car park.** A reply has been received that the position remains as advised on 15/11/22 and that no further height or width restriction will be put in place at Bucks Mills car park.
- 5.10 TDC has been requested to remove the metal gate on the cliff path at Bucks Mills.**  
A comprehensive reply has been received and circulated to Councillors on 3/7/24.
- 5.11 TDC Enforcement Department has been asked for an update regarding Rainbows End Animal Rescue Centre.**
- 5.12 Representations have been sent to Highways regarding the early morning cutting of hedges disturbing residents and questioning whether the whole nature of the work can clearly be seen.**  
A reply has been received from the Neighbourhood Highways Officer which was circulated to Councillors on 3/7/24.
- 5.13 Submitted planning application responses**
- 5.14 Made payments**
- 5.15 Submitted the 2023/24 Certificate of Exemption to external auditor P K F Littlejohn by the deadline date of 1 July 2024.**
- 5.16 Sent letter of support regarding the safety of e-scooter and e-bike batteries.**
- 5.17 TDC Planning has replied regarding planning appeals and the Planning Inspectorate's decision saying that they only notify those who were notified on the initial application.**  
In the instance quoted, it was for a certificate application and so the Parish Council was not consulted.  
**TDC always notify the Ward Members for all appeals in their area.**
- 5.18 Stagecoach.** A reply has been received which has been circulated to Councillors. Apologies from Stagecoach for the damage caused has been conveyed to the Parish Council, adding that the driver has been identified and training undertaken.  
It was confirmed that the bus would not go through Manor Park unless there was a diversion in place or an emergency on the scheduled route.
- 5.19 Alleged unauthorised building at Cranford.** A reply from TDC Enforcement Department is awaited.
- 5.20 Airband.** The Installs Team are dealing with the Parish Council's enquiry with a view to giving a reply.
- 6. Reports from District Councillors and Parish Councillors**
- 6.1 County Councillor J Wilton-Love.**
- 6.2 District Councillors.**
- 6.3 Parish Councillors**
- M Hill** (1) Beach Huts at Bucks Mills  
(2) Relocation of dog bins

**B Beech** (1) **Community Speed Watch.**  
(2) **Parking problems in Manor Park.**

**D Hancock** **Reported a broken gate on a public right of way to the Clerk, who sent the details to the Footpath Warden for the area at DCC Public Rights of Way Department for the necessary attention.** It has been confirmed that the Public Rights of Way Department has an order with a contractor to revamp the bridleway access right through the route to bring it up to standard.

**S Harding**

**R Heywood** (1) **Bus Shelter at East Park**  
(2) **Disputed landownership bordering Woolsery's Manor House**  
(3) **Occupation of field next to the Potting Shed**  
(4) **MXB telegraph pole**  
(5) **Water leak**

**S Hill**

**S Salvidant**

**L Spittles**

7. **Planning.** At the time of preparing the Agenda, there were no planning applications to consider.

7.1 **Planning Correspondence: Decisions, Enforcement & Appeals.** At the time of preparing the Agenda, there were no items to consider or note.

8. **Finances.**

8.1 **Payments to be authorised:**

a. <b>Sue Squire:</b>		
July 2024 salary	£511.13	
Expenses (broadband/photocopying/mileage)	£ 24.50	<b>£535.63</b>
b. <b>HMRC PAYE</b>		<b>£127.60</b>
c. <b>Westcotts Accountants.</b> 2023/24 Internal Audit Fee		<b>£372.00</b>
d. <b><u>Income and Bank Account Balances</u></b> – to be tabled		

9. **To consider a response to items raised under the Public Session.**

10. **Correspondence received.** Emails from various agencies have been forwarded to Councillors.

10.1 **Freedom of Information Act Request regarding the number of representations received, either by letter, email or at a Parish Council meeting, in connection with the flower bed at the junction of The Manor / Farmers Arms.**

The request has been acknowledged, advising that the Parish Council has 20 working days in which to reply, and the deadline is 25 July. Councillors were forwarded the details on 2/7/24.

10.2 **Village Schools Partnership.** To further discuss the letter received regarding the School Field, circulated to Councillors on 13/6/24.

11. **Date and time of next meeting:** Tuesday, 20 August 2024 at Woolsery Sports and Community Hall at 7.30pm.