

**A Parish Council Meeting of  
Woolfardisworthy Parish Council is to be held on  
Tuesday, 20 August 2024 in  
Woolsey Sports and Community Hall  
at 7.30pm.**

**All Councillors are hereby summoned to attend for the purposes  
of the following business.**

Members of the press and public are also invited to attend.

*Sue Squire*

Sue Squire, Parish Clerk for the Parish Council

Date: 13 August 2024

The Clerk is on annual leave on 16 August 2024 and from 22 August to 1 September 2024  
inclusive.

**Members of the public wishing to speak on any item on the  
Agenda may do so under 'Representations from the Public'. The  
time limit for speaking is limited to 3 minutes.  
The public are not permitted, under Standing Orders, to speak or  
take part in the meeting before or after this item.**

1. **Public Comment Session**
- 1.1 **Email from a member of the public regarding the last meeting circulated to Councillors who were present at the meeting, on 22/7/24.**
- 1.2 **The Clerk has been in email correspondence with a parishioner who attended the Net Zero debate in Clovelly Parish Hall on 31/7/24.**
2. **Apologies.** Councillors S Salvidant, B Beech.
3. **Declaration of Personal / Prejudicial Interest for items on the Agenda**  
All Members are reminded that all interests must be declared prior to the item being discussed or, if it is realised during the meeting that an interest has arisen, it must be declared at that time.
4. **Minutes.**
- 4.1 **Minutes of the Parish Council Meeting held on 16 July 2024 to be approved and signed as a true and accurate record.**
5. **Clerk's Report:**
- 5.1 **Representations from member of the public regarding disputed land ownership at The Manor.** A reply has been sent as directed.
- 5.2 **Woolsey Road Issues.** A reply to the enquiry as to where Woolsey stands as regards moving up the priority list has been received and was forwarded to Councillors on 2/8/24.
- 5.3 **TDC Enforcement Department has been asked for an update regarding Rainbows End Animal Rescue Centre.**
- 5.4 **Submitted planning application responses**
- 5.5 **Made payments**
- 5.6 **Alleged unauthorised building at Cranford.** A reply from TDC Enforcement Department has been received and circulated to Councillors.
- 5.7 **Airband.** The Installs Team are dealing with the Parish Council's enquiry with a view to giving a reply.

- 5.8 **FOI.** A response has been sent as directed. A reply has been received which has been circulated to Councillors.
- 5.9 **Relocation of dog bins.** TDC has been requested to deal with this.
- 5.10 **Junction of The Manor / Farmers Arms.** A reply has been sent as directed regarding representations relating to vegetation.
- 5.11 **Letter sent to County Councillor S Hughes, Portfolio Holder for DCC Highways regarding the state of the roads in the area and the contract with Milestone coming to an end.**
6. **Reports from County, District Councillors and Parish Councillors**
- 6.1 **County Councillor J Wilton-Love.**
- 6.2 **District Councillors.**
- 6.3 **Parish Councillors**
- M Hill (1) Beach Huts at Bucks Mills**
- B Beech (1) Community Speed Watch.  
(2) Parking problems in Manor Park.**
- D Hancock Home Guard huts**
- S Harding**
- R Heywood (1) Bus Shelter at East Park.** Reply awaited from the Neighbourhood Highway Officer as to whether a structure at this location would be permitted.  
**(2) Disputed landownership bordering Woolsery's Manor House**  
**(3) Water leak**
- S Hill**
- S Salviant When sending her apologies, information was provided regarding works to be undertaken in Bucks Mills woods following the recent mudslide.**
- Email from the office of Sir Geoffrey Cox MP KC regarding South West Water's First Time Sewerage application.**

**L Spittles**

7. **Items to be raised by the Chairman.**
- 7.1 **Housing Needs Survey.**
- 7.2 **Attendance at a Collaborative Meeting held in Winkleigh.**
- 7.3 **Outstanding items still to be resolved.**
- 7.4 **Road Closure.** Telephone conversation with Stagecoach regarding buses using Manor Park.
8. **Planning.** To consider the following Applications:
- 8.1 **1/0623/2024/FUL – Erection of agricultural building to cover an existing dung store – land at Grid Reference 232966 118021, Woolsery.**  
The deadline date for the Parish Council's response is 15 August 2024 and the planning officer has agreed to extend the deadline so that the application can be considered at this meeting.  
<https://publicaccess.torridge.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>
- 1/0661/2024/FUL – Construction of 1 no. dwelling (self build) – Land at Higher Ashmansworthy, Woolsery. Grid Ref: 234102 118034**  
The deadline date for the Parish Council's response is 23 August 2024.  
<https://publicaccess.torridge.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>
- 8.2 **Planning Correspondence: Decisions, Enforcement & Appeals.**  
To note the following TDC Decision Notice:
- **Refusal for Application 1/0395/2024/FUL – erection of vehicle storage building (resubmission of 1/0059/2024/FUL) – land at Cross Farm, Woolsery.**

- **Planning Appeal APP/W1145/W/23/3333137 – The Log House, Higher Town Farm, Woolsery, EX39 5QS.** To note that the Planning Inspectorate has dismissed the Appeal.

**9. Finances.**

**9.1 Payments to be authorised:**

- |  |         |  |                |
|--|---------|--|----------------|
| <b>a. Sue Squire:</b>  |         |  |                |
| August 2024 salary   | £511.13 |  |                |
| Expenses (broadband/photocopying/mileage)  | £ 24.50 |  | <b>£535.63</b> |
| <b>b. HMRC PAYE</b>  |         |  |                |
|  |         |  | <b>£127.60</b> |
| <b>c. Woolsery Sports and Community Hall.</b> Invoice for May & June Meetings <b>£ 32.00</b> |         |  |                |
| <b>d. 2024 Remembrance Day Wreath.</b> <b>Type to be decided at the meeting</b>              |         |  |                |
| <b>e. <u>Income and Bank Account Balances</u> – to be tabled</b>                             |         |  |                |

**9.2 Email of thanks from the Citizens Advice for a donation of £150.00 received in May.**

**10. To consider a response to items raised under the Public Session.**

**11. Correspondence received.** Emails from various agencies have been forwarded to Councillors.

**11.1 Village Schools Partnership.** To further discuss the letter received regarding the School Field, circulated to Councillors on 13/6/24.

**11.2 Safety of Lithium ion Batteries and e-bikes and scooters.** Further email from the sender of the original email dated 22/5/24. To consider further support and a follow up letter to the MP. Councillors will be given more details.

**11.3 Holsworthy Motor Club will be holding its ‘Roger Pole Taw & Torridge’ Classic Reliability Trial on Sunday, 15 September.**

It will start in the car park of Clovelly Visitors Centre at 9am, finishing back at the Visitors Centre at approximately 4pm. This event is a round of a national competition and it is expected that 50 cars and 40 motor cycles taking part. The route passes through Woolsery and all those who need to be consulted will be contacted.

**12. Date and time of next meeting:** Tuesday, 17 September 2024 at Woolsery Sports and Community Hall at 7.30pm.