

**A Parish Council Meeting of
Woolfardisworthy Parish Council is to be held on
Tuesday, 17 September 2024 in
Woolsey Sports and Community Hall
at 7.30pm.**

**All Councillors are hereby summoned to attend for the purposes
of the following business.**

Members of the press and public are also invited to attend.

Sue Squire

Sue Squire, Parish Clerk for the Parish Council

Date: 10 September 2024

**Members of the public wishing to speak on any item on the
Agenda may do so under 'Representations from the Public'. The
time limit for speaking is limited to 3 minutes.
The public are not permitted, under Standing Orders, to speak or
take part in the meeting before or after this item.**

- 1. Public Comment Session**
- 1.1 Representations from a resident at Bucks Cross regarding the poor state of both bus shelters.** This item will be further discussed under Point 10.1.
- 2. Apologies.** Councillors B Beech and S Harding.
- 3. Declaration of Personal / Prejudicial Interest for items on the Agenda**
All Members are reminded that all interests must be declared prior to the item being discussed or, if it is realised during the meeting that an interest has arisen, it must be declared at that time.
- 4. Minutes.**
- 4.1 Minutes of the Parish Council Meeting held on 20 August 2024 to be approved and signed as a true and accurate record.**
- 5. To consider items raised at the last meeting:**
- 5.1 Publication of draft Minutes.** Councillors to consider whether to stay with the same format (i.e. published after they have been approved) or publish when typed up and seen by Councillors.
- 5.2 To consider a proposed presentation to TDC with Clovelly and Hartland Parish Councils expressing concern that TDC is losing out from the levelling up programme and also the possibility of a developer looking at the area for a wind farm to be constructed.**
- 6. Clerk's Report:**
- 6.1 Reply from TDC Enforcement Department regarding Rainbows End Animal Rescue Centre advising that a site visit had been carried out.** It had been noted that the hut was in a poor state of repair, the cages were empty, grass was overgrown with no signs of foot traffic. In the circumstances, it would appear that the site was abandoned and that the enforcement issue had resolved itself. The file which had been opened would be closed.
- 6.2 Response to parishioner regarding the July Parish Council meeting.** (Councillor Heywood).
- 6.3 Response to parishioner following a Freedom of Information Act request and subsequent reply relating to disputed landownership bordering Woolsey's Manor House.** (Councillor Heywood).
- 6.4 Submitted planning application responses**

- 6.5 **Made payments**
 - 6.6 **Relocation of dog bins.** TDC has been requested to deal with this and the reply has been circulated to Councillors.
 - 6.7 **Water leak outside the Manor.** Confirmation is awaited from Highways that this has been resolved.
 - 6.8 **Bus Shelter at East Park.** To note that the details have been provided to the Neighbourhood Highways Officer.
 - 6.9 **Grit Bin at Cranford.** The Clerk is in the process of submitting a Locality Grant application form from County Councillor Wilton-Love's allocation.
 - 6.10 **Sent e-cards to absentee Councillors wishing them well.**
 - 6.11 **Vacant seat on the Parish Council.** This is in the process of being advertised.
 - 6.12 **Poppy Wreath for Remembrance Sunday.** This has been ordered and paid for. Delivery details are awaited.
 - 6.13 **Safety of Lithium ion batteries – letter of support and letter to Sir Geoffrey Cox MP KC, asking him to support the campaign should his name be one of the 20 drawn to discuss a Bill.**
 - 6.14 **Damaged gate at Bucks Mills.** A reply from TDC has been received and circulated to Councillors confirming that the gate has been repaired.
 - 6.15 **Airband – Wayleave Request in respect of Old Market Drive.** In response to the Parish Council's enquiry, Airband has advised that it can run the cable around the edge of the site for the local residents and the Parish Council.
To consider whether this is acceptable or if any further confirmation is required.
7. **Reports from County, District Councillors and Parish Councillors**
- 7.1 **County Councillor J Wilton-Love.**
 - 7.2 **District Councillors.**
 - 7.3 **Parish Councillors**
 - M Hill
 - (1) Beach Huts at Bucks Mills
 - (2) Housing Needs Survey
 - (3) Overgrown trees
 - (4) Woolserly Bus Shelter
 - B Beech
 - (1) Community Speed Watch.
 - (2) Parking problems in Manor Park.
 - D Hancock **Home Guard huts.** To advise on his conversation with the landowner.
 - S Harding
 - R Heywood
 - (1) Bus Shelter at East Park.
 - (2) Disputed landownership bordering Woolserly's Manor House
 - (3) Water leak
 - (4) To discuss Councillors' allowances
 - S Hill **To consider a recess in August 2025**
 - S Salvidant
 - L Spittles **Thanks to a local window cleaning company who cleaned the Woolserly name signs voluntarily.**
8. **Planning.** At the time of preparing the Agenda, there were none to consider.
- 8.1 **Planning Correspondence: Decisions, Enforcement & Appeals.**
 - 8.1.1 **To note that the newly created access at Grid Reference 233107 120856 has been infilled and the old access reinstated.** As a result, the enforcement file has been closed and no further action will be taken.

8.1.2 To note the following TDC Planning Decision Notices:

Approvals for:

1/0438/2024/FUL – Demolition of agricultural buildings and erection of 1 dwelling house with associated works in lieu of Class Q permission (1/0545/2022/AGMB & 1/0540/2022/AGMB) – land at Grid Reference 233576 119938, Woolsery.

1/0623/2024/FUL – Erection of agricultural building to cover an existing dung store – land at Grid Reference 232966 118021, Woolsery.

9. Finances.

9.1 Payments to be authorised:

a. **Sue Squire:**

September 2024 salary	£510.93	
Expenses (broadband/photocopying/mileage)	£ 15.75	£526.68

b. **HMRC PAYE**

£127.60

c. **Income and Bank Account Balances** – to be tabled

d. **2023/24 Audit.** The external auditor, P K F Littlejohn LLP, has emailed to confirm it has logged the Parish Council as an exempt authority not requiring an external audit due to income and expenditure being under the £25,000 threshold for an external audit.

10. To consider a response to items raised under the Public Session.

10.1 Condition of bus shelters at Bucks Cross.

11. Correspondence received. Emails from various agencies have been forwarded to Councillors.

11.1 Village Schools Partnership. To further discuss the letter received regarding the School Field, circulated to Councillors on 13/6/24.

11.2 To note that the Neighbourhood Highways Officer, Mr Tom Cox, will be leaving his role on 12 September 2024. A replacement has not been appointed and all enquiries regarding Highways should go through the Customer Service Centre (CSS) so that the enquiry can go to the relevant team for the appropriate response to be made.

Alternatively you could email highwayneighbourhoodwest-mailbox@devon.gov.uk and a member of the team will be able to help.

DCC report a problem page: <https://www.devon.gov.uk/roads-and-transport/report-a-problem/>
CSS email: customerservicecentreroadstransportteam-mailbox@devon.gov.uk
CSS phone: 0345 155 1004

The Clerk has sent an email of good wishes to Mr Cox for the future.

12. Date and time of next meeting: Tuesday, 15 October 2024 at **Bucks Cross Village Hall** at 7.30pm.