

# Minutes of the Woolfardisworthy Parish Council held on the 20th July 2021 at 7.30pm at Woolsery Sports & Community Hall

## **1.0 Attendance**

Parish Cllrs: M Hill (Chair), L Spittles, S Hill, S Harding (also District Cllr), and S Salvidant.  
District Cllr Anna Dart  
Members of the public.

## **2.0 Apologies**

Parish Cllr: A Sealey, S Raffe and R Heywood.

## **3.0 Public Comment Session**

None.

## **4.0 Declaration of Personal / Prejudicial Interest for items of the agenda**

Cllr S Hill declared an interest for the financial item below (food package).

## **5.0 Minutes of the previous meeting to be approved and signed as a true and accurate record**

The minutes were agreed as a true and accurate record. Proposed by M Hill, seconded by Cllr S Hill.

## **6.0 Clerk's Report**

- 1) **Litter Picking A39** - Email received from TDC which states that it is their responsibility and that if there was considerable detriment to the area they will clean where it is safe to do so. Where there is any risk as this is a high-speed road then TDC would have to put in some form of traffic management. **Action: The area in question was from Hoops Inn to Clovelly Road, the Clerk to inform TDC.**

- 2) **Update re Bottle / Clothes Bank Proposal** - Concerns were raised by Hall Trustees regarding the Bottle Bank, more support for the Clothes Bank. **ACTION: The Clerk to look into Charities who provide the service.**
- 3) **Presentation by Air Band** - Agreed to put it back until September.
- 4) **Contact Details & Minutes** - Sent to the Parish Magazine and displayed on the Notice Board..
- 5) **Presentation by Ian Rowlands and Dawn Burgess (TDC)** - **ACTION: The Clerk to invite them to the August meeting.**

## **7.0 Reports from County Cllr, District Cllrs and Parish Cllrs**

### **District Councillors**

#### **Cllr Harding**

Will be attending the External Scrutiny meeting this week. The Leisure Centres are now open, with TDC formulating a plan for the centres. Northam Burrows is now open to the public, with the official opening on Friday.

In terms of the Parish, patch work has been carried out at Dipple, as well as from Claw to Moorhead. Highways have promised the patching machine. Outside of the Parish, Highways have resurfaced Slade Road, however the work was of a poor standard, which was inspected by Kieran Stanbury.

It was noted that Miles Group now operates the Highways contract.

### **Parish Councillors**

#### **Councillor S Hill**

Asked whether regular food parcels would be made available. It was agreed that the Parish Council is there to support those in need with emergencies, but not a regular food parcel, due to a lack of ongoing budget.

Those who are struggling need to seek support from Torridge District Council, Hardship Funding.

#### **Councillor S Salvidant**

Is liaising with Sarah Pennington from TDC with regards to the Beach Huts at Bucks Mills. She is going to seek some clarity from the legal department, in terms of how residents get one, and if you pay rent, etc.

### **Councillor L Spittles**

At the previous meeting, Cllr Spittles made a proposal in terms of seeking advice from Torridge District Council Solicitor and DALC regarding the Parish Council having any further written correspondence with a parishioner, while he continues to threaten legal action against individual Parish Councillors and the Parish Council as a whole.

Advice received states that the Parish Council does not enter into correspondence on matters that have been dealt with, or outside of their remit.

## **8.0 Planning Applications**

### **Applications**

#### **Entrance gates, external lighting and orchard gazebo**

#### **Land West Of Woolserly Community & Sports Hall Woolserly Devon**

**Ref. No: 1/0409/2021/FUL | Received: Mon 12 Apr 2021 | Validated: Fri 11 Jun 2021 | Response by 23rd July 2021**

The Parish Council raised the following comments:

- The size of the Gazebo was questioned, as there are no dimensions identified on the plan.
- It was questioned why the applicant was not considering Solar.
- In terms of the exit gate, the question was raised regarding where the exit comes out in relation to the village.
- Concerns were raised with regards to the increase in traffic on a single carriageway, which is already in bad condition.

Proposed by Cllr S Hill, Seconded by Cllr S Spittles. All in agreement.

#### **Retrospective application for change of use from a residential house to offices**

MXB Devon Operations Ltd Greenaway House Woolserly Bideford Devon EX39 5QT

Ref. No: 1/0488/2021/COU | Received: Wed 28 Apr 2021 | Validated: Wed 23 Jun 2021 | Response by 6th August 2021

It was questioned whether the change of use for offices would be long-term, or if there were plans to convert it back to residential.

Proposed by Cllr Spittles, Seconded by Cllr S Hill. All in agreement.

Outside of the planning application, it was stated that the disabled bay could now be removed.

**ACTION: The Clerk to inform Highways.**

## Conservatory to the rear of the property

Yeos Cottage Woolsery Bideford Devon EX39 5QU

Ref. No: 1/0552/2021/FUL | Received: Wed 12 May 2021 | Validated: Thu 24 Jun 2021 | Response by 7th August 2021.

The Parish Council made no comments. Proposed by Cllr S Hill, seconded by Cllr S Harding. All in agreement

### Decisions

1/0549/2021/FUL - Replacement of No.1 window and 1no. set of French Doors to the North elevation of the dwelling. Corner Cottage, Bucks Mills. **Application granted.**

## 9.0 Progress of Highways Issues

### Woolsery

a. **Japanese Knotweed - Cranford to Bucks Cross** - Highways has assessed and noted that it does not lie on the highway's land and is not causing visibility issues. The weed is within a privately maintained hedge and not something DCC would action under policy. **ACTION: The Parish Council to write to the Landowner, who will have to notify the relevant authority.**

### Bucks Cross.

a. **A39 Bucks Cross Dropped Kerb** - Unfortunately what was discussed at the HATOC meeting was not relating to the Bucks Cross Dropped Kerb. Concerns were raised, which led to a site meeting with County Cllr Wilton-Love, who will review the plans and raise it at the next HATOC meeting.

b. **Bucks Mills Signs - 1) "Slow Down, Sharp Bend" and 2) No Parking in the Village** - Highways budget for signage is widely committed for this financial year.

It was questioned how much Chevron signs would *cost at* the corner and could the Parish Council install *them*?

**ACTION: The Clerk to liaise with Highways.**

In terms of the "No Parking in the Village" sign, it was agreed to ask Highways and TDC if the Parish Council could pay for and erect a sign. It was noted that they may be AONB rules re signage.

**ACTION: The Clerk to liaise with Highways.**

## **Road Closures**

21st September - Road from Stroxworthy Cross, adjacent Old Pound Road North from Stroxworthy Cross - Access required to overhead BT structure to provide service. No structure changes, work being carried out on existing BT service.

13th - 21st October - Claw Cross to Ashmansworthy Cross - Provide new Water Service. It was questioned why there is a new water service. **ACTION: The Clerk to liaise with Highways.**

## **10. Update: Bucks Mills First Time Sewerage Application**

Update from Mark Beer (TDC) who contacted South West Water, who stated that South West Water's assessment of the application has been delayed because of the impact of Covid has had on the ability to carry out site visits as part of their application process. As the Environment Agency has also suspended the site visits.

South West Water is unable to provide a revised timescale for determining the application and appreciates the concerns in further delays. Mark intends to contact South West Water in 6 weeks if there is no further communication

## **11. Affordable Housing & Parish Plan 2021**

Laura Davis from Torridge District Council is now taking responsibility for Affordable Housing, and unfortunately with changes and the situation with Devon Communities Together, the Parish Council now finds themselves at the beginning of the process again.

This is now with the landowner who may put in an application for affordable housing.

In terms of the Parish Plan, there will be a presentation by Ian Rowlands and Dawn Burgess in August.

## **12. Update from MXB Sub-Committee**

No questions raised from the minutes. The minutes were proposed by Cllr Salvidant, seconded by Cllr Harding. All in agreement.

An email was received from Cllr Spittles who declared that her daughter has started a part-time job at Woolsey Village Shop. In terms of a conflict of interest with MXB, advice was sought from Torridge District Council, who confirm that there is no direct conflict of interest. It was agreed that if there are any situations, which involve Miss Spittles, a conflict of interest will be declared at that time.

Proposed by Cllr Harding, seconded by Cllr S Hill. All in agreement. Cllr Spittles to remain on the MXB Sub-Committee.

## **13. FINANCES**

### **Payments to be authorised**

- a) Lisa Hutchings - June 2021 - £439.68
- b) HMRC 20% Tax - June 2021 - £109.92
- c) Cllr S Hill Food Package - £23.16

Cllr Harding proposed to authorise items a and b, seconded by Cllr Spittles. All in agreement.  
Cllr Spittles proposed to authorise item c, seconded by Cllr Harding. All in agreement. Cllr S Hill declared an interest and did not vote.

### **Income received & Bank Account Balance**

Current account - £3141.92 Reserve account - £18,246.18

## **14. Correspondence**

- National Bus Strategy - Stakeholder Consultation
- Peninsula Transport vision and consultation now live

## **15. Date and Time of Next Meeting**

17th August 2021, 7.30pm at Woolsey Sports & Community Hall